PART EXCHANGE / ASSISTED SALE REQUEST FORM

Site:…… **Plot**:……

Plot Price: £ …… **Estimate Build Completion Date**:……..

Customer Name/s: ……

Contact Number/s:……

Email Address:……

Property Address:……

……....

Property Description:……..

……

Is the Property Listed? : YES/NO **Are Any Service or Management Fees Payable**: YES/NO

If Yes Please confirm amount: £……P/A

Property Tenure: Leasehold / Freehold **If Leasehold Please Confirm The Following*:

Lease Length: …… **Service Charge: £**……**P/A** **Ground Rent**: **£**……**P/A**

Are You Aware of Any Detrimental Factors Relating To Your Property or the Surroundings That May Affect the Value or Saleability: YES/ NO

If YES please provide further details: ……

Expectation of Value: £ …… **Based on:**……

Has The Property Been Valued Or Marketed In The Last 12 Months (If Yes Please Advise When And Who):
……

Are There Any Agents That You Do Not Wish For Us To Contact (*If Yes Please Advise Of Who*):
……

Is Property Currently on Market : YES/ NO **If Yes Please Advise of Which Agent**:……

Time on Market: ……

Is The Property Your Main Residence: YES/NO (**If no please be aware that additional stamp duty rates may apply)*

Preferred Contact Times And Method:……....

Please Confirm Your Earliest Availability For Agents To Attend: ……

……

Please confirm that you consent for this completed form to be sent to RPP, who will contact you directly for the assisted sale / part exchange process to commence:

Signed:……

****If You Are Currently Marketing Your Property Then Please Do Not Reduce Or Amend Any Pricing Of The Property While You Are Undergoing This Process As This May Affect Any Offer That Is Made On Your Property. ****